

# **New Patient Information Form**

We need this information to provide the best quality care. This form complies with the Royal Australian College of GP's (RACGP) standards for general practice. This means your personal health information is kept private and secure, as required by federal and state privacy laws. If you have concerns, please leave blank and discuss with your GP.

#### Personal Details:

Title:	Surname:		First Name(s):		
Date of Birth	n://	Gender: Male	Female	Neutral Other	r 🔄
Address:					
				<sup>2</sup> ost Code:	
Phone: (H)		(W)	(Mobile)	)	
Consent to s	send SMS messag	ges For appointment reminders & me	essages. Email:		
Medicare No	).:	Ref. on card	l:	Expiry:	
Health Fund:	:	Member No.:			
Pension Card	d/Health Care Care	d Number:		Expiry:	
DVA File No.:	: (if applicable)				
Occupation:					
Emerge	ency Contact:				
Full Name:			Relationshi	p to you:	
Phone: (H)		(W)		(Mobile)	
Next of	Kin				
Full Name:			Relationship t	:o you:	
Phone: (H)		(W)		(Mobile)	
There may be Are you of Al No Yes Other Cultur Country of Bi Is English you	e Commonwealth p boriginal or Torres es Aboriginal ral Background (M Firth: ur first language?		bealthcare.	& Torres Strait Islander	Are you registered fo CTG?
Allergi	ies: Nil Knov	wn 🗌			
List Al	lergies & Into	lerances to Medications		Describe your reaction	on

### **Please turn over**

Do you have a usual Pharmacist?									
Current Medication:									
Significant Health Pro	oblems, Current:								
Significant Health Pro	blems, Past:								
Social & Family	History:								
Alcohol Intake:	Nil 🗌 Yes 🗌	Nil 🗌 Yes 🗌 Days per week: Drinks per day:							
Smoking History:	y: Non Smoker Ex-Smoker Smoker								
Significant Fami	Significant Family History:								
Mother:	Diabetes 🗌	Hypertension	Heart Disease	Colon Cancer					
	Stroke	Depression	Breast Cancer	Other					
	Mother Alive?	Yes No Age of D	Death Cause	of Death					
Father:	Diabetes	Hypertension	Heart Disease	Colon Cancer					
	Stroke	Depression	Breast Cancer	Other					
	Father Alive?	Yes No Age of D	Death Cause	of Death					

## **Collection Statement and Privacy Consent**

For the primary purpose of providing you with the best quality care, we need to collect personal information about you (including your health information and sensitive information). Your information will enable us to thoroughly assess, diagnose and provide appropriate treatment to you. If you do not provide this information to us, we may not be able to treat you.

The personal information which we collect will also be used for:

- administrative purpose;
- Clinical information will be captured to facilitate the best possible treatment for your holistic health care.
- billing purposes (either directly or through an insurer or compensation agency);
- use within the practice with practice staff, other doctors for your ongoing treatment;
- disclosure to other doctors and health professionals outside the practice involved in your healthcare;
- research, quality assurance activities and teaching purposes where de identified information is used;
- In the case of insurance or compensation claim it may be necessary to disclose and/or collect information that concerns your return to work to an insurer, your lawyer and/or your employer;
- for follow up reminders/recalls which may be sent to you regarding your health care and management;
- disclosure legally required by law, such as notifiable disease;
- where you are unable to act on your own behalf due to a health condition, we may need to discuss your health information with
- relatives or emergency contacts, in order that you are provided with appropriate care;
- In direct marketing purposes (you may opt-out of direct marketing at any time by notifying the Practice in a letter or email);

We do not disclose your personal information to overseas recipients.

Our practice uses a reminder and recall system to help you maintain your health. The practice sends reminders by post, telephone or text messaging/sms for immunisations, procedures and other health reviews as well as recalling for abnormal results and follow up requested by consultants and hospital discharges.

Our full Privacy Policy is available on request in the waiting area and on our website. That policy provides guidelines on the collection, use, disclosure and security of your information. The Privacy Policy contains information on how you may request access to, and correction of, your personal information and how you may complain about a breach of your privacy and how we will deal with such a complaint.

#### Consent:

Signature of Patient or Guardian \_\_\_\_\_

Print	Name

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\_\_\_\_\_Date \_\_\_\_/ \_\_\_\_\_/ \_\_\_\_\_\_/

Please notify us promptly of any changes in your contact details. Accurate contact details help us identify you and your medical records, and allows us to contact you promptly about tests and results.

How did you hear about us? (please tick)	
Advertisements: Local Newspaper	Letter Box Drop Billboard
Advertising/Sponsorship	Travelled past Practice (car/bus/walk)
Word of Mouth 📃 Website Search 🦳	Family /Friend referral
Other: (please specify)	